YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	**R. K. Talreja College of Arts, Science and Commerce, Ulhasnagar-421003**
• Name of the Head of the institution	**Dr. Geetha S. Menon**
• Designation	**Associate Professor**
• Does the institution function from its own campus?	**Yes**
• Phone no./Alternate phone no.	**02512730297**
• Mobile no	**9821347020**
• Registered e-mail	**principal@ssrkt.edu.in**
• Alternate e-mail	**principalrkt@yahoo.com**
• Address	**Shivaji Chowk, Near A1Sweets**
• City/Town	**Ulhasnagar**
• State/UT	**Maharashtra**
• Pin Code	**421003**
2.Institutional status	
• Affiliated /Constituent	**Affiliated**
• Type of Institution	**Co-education**
• Location	**Urban**

• Financial Status	**Grants-in aid**
• Name of the Affiliating University	**University of Mumbai, Mumbai**
• Name of the IQAC Coordinator	**Dr. Ajai Kumar Singh**
• Phone No.	
• Alternate phone No.	**+919673535359**
• Mobile	**9545828532**
• IQAC e-mail address	**iqac@ssrkt.edu.in**
• Alternate Email address	**iqacrkt@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	http://www.ssrkt.edu.in/uploads/AQAR_2019-20.pdf
4.Whether Academic Calendar prepared during the year?	**No**
• if yes, whether it is uploaded in the Institutional website Web link:	

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B+**	**78.15**	**2004**	**03/05/2004**	**02/05/2009**
Cycle 2	**B**	**2.83**	**2016**	**25/05/2016**	**24/05/2021**

6.Date of Establishment of IQAC	**30/11/2010**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
nil	**nil**	**nil**	**nil**	**0**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File

9.No. of IQAC meetings held during the year	0	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	No	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Compiled and submitted AQARs of previous academic years 2018-19 and 2019-2020 to NAAC portal.

Initiated the process of collecting SAR (Self Appraisal Report) from the teachers through emails.

Initiated online process of distributing appointment letters to members and convenors of the committees/cells.

Arranged online professional development program(s) for the teachers.

Initiated online process of admission of students in aided and self financed programs.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To focus more on technology mediated quality education.	Teachers used online teaching tools like google meet for live streaming of class, google classroom platform for putting assignments, google forms for conducting online tests, quizzes etc, and google meet attendance for recording of students' attendance etc.

Training to teaching and non teaching staff about blended learning and digitization of office respectively.	The Faculty Development Cell and Website Committee of the college conducted programs for teaching and non-teaching staff. FDC of college for example conducted programs on "Google Classroom" dt 29th August 2020 and on " A step towards paperless office-Computer literacy" dt 9th March 2021 for teaching and non-teaching members respectively.
More focus on digitalization of the documents to facilitate the online functioning of the college	Almost in every functional unit of the college, digitization of documents was done. Self Appraisal Report (SAR) submission for example by the teacher was made online.
To conduct more activities for the students through online modes.	Departments and committees/cells conducted many programs including group activities for students through online platforms.
To encourage faculty members for more Faculty Development Programmes to enhance teaching skills.	Maximum no. of teachers attended FDPs program such as Induction program, Refresher program and STCs conducted online by the HRDCs in the country.
To encourage students to participate in the Avishkar programme of University of Mumbai and other competitions.	Total 25 project proposals were submitted in 5 different categories with 3 different levels comprising 46 students [UG (24 students), PG (17 Students) and PPG (5 Students)]. Eight project proposals were selected for the final presentation round. Two students from microbiology dept were awarded with first rank. One student from botany dept was awarded with second rank.
13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
Governing Body	20/07/2022

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022	07/02/2022

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	31

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	4449

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	0

File Description	Documents
Data Template	[View File](#)

2.3 Number of outgoing/ final year students during the year	1298

File Description	Documents
Data Template	View File

3.Academic

3.1	**73**
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	**87**
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution

4.1	**61**
Total number of Classrooms and Seminar halls	

4.2	**218.174**
Total expenditure excluding salary during the year (INR in lakhs)	

4.3	**178**
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

As the college is affiliated to the University of Mumbai, it follows the syllabus prescribed by the University. At the beginning of the academic year, Units and Papers were distributed amongst the faculty members as per their expertise, interest and experience in the relevant field. Due to the outbreak of COVID 19 and subsequent

lockdowns declared from time to time by the State Government, the curriculum delivery had been followed as per the directions received from the University. Faculties planned the teaching as per the number of lectures suggested in the syllabus and based on availability of working days. To accommodate maximum students in the online classroom/ lecture, ssrkt.edu.in (G-Suite) domain was used, which had a maximum intake of 250 students per lecture. Google classroom, email, WhatsApp were used to deliver the notes and reading materials and to collect assignments from the students. In addition to the regular lectures/ practicals, faculty members also conducted extra-lectures/ practicals to solve doubts and guide regular students as well as ones having ATKT. To make students acquainted with the MCQ based examination, sample questions were provided to the students and class tests were conducted. To develop interest amongst students, PPT, videos, animations, and flip-learning were incorporated. Students were encouraged to use different open access e-resources.

Syllabus was supplemented with curricular and co-curricular activities including webinars and workshops organized and conducted online by various departments.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Due to the outbreak of COVID 19 and subsequent lock downs declared from time to time, Heads of the different departments were informed about the conduct of online lectures, practicals and various activities through GoogleMeet, Classroom, Zoom and other online tools. Faculties from respective departments prepared plans for the delivery of their course material through the year. The Heads of the Departments, autonomously for their departments, and then in dialogue with the Principal plan academic, co-curricular and extracurricular activities at the beginning of the year. WhatsApp groups and Classrooms were used to share academic and exam related information with the students. Detailed Examination schedule was announced in advance, by the Examination Committee though WhatsApp groups, Emails, College website and special student mentoring groups were used to cater the needs of students during the COVID 19

outbreak. To make students familiar with the examination pattern, class tests and mock tests were conducted well in advance.

File Description	Documents
Upload relevant supporting document	**No File Uploaded**
Link for Additional information	**Nil**

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<u>View File</u>
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

31

File Description	Documents
Any additional information	<u>View File</u>
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	<u>View File</u>

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	[View File](#)

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college, being affiliated, follows the syllabus prescribed by the University of Mumbai, which involves several cross-cutting issues relevant to professional ethics, gender, human values, environment and sustainability. From first year UG courses to final year, different streams of students learn these issues. To enlist a few, final year microbiology, zoology, economics, and first year commerce undergraduates study Environmental science and sustainability. First year commerce undergraduates learn Business Communication, Business Ethics, Corporate Social Responsibility as a part of their syllabus. Students of political science, languages, and foundation courses learn Gender, public awareness, and human values. These subjects help in sensitizing the students about all the above-mentioned important issues required for preparing them to be responsible citizens of the country.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	**No File Uploaded**

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

31

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

26

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution	**B. Any 3 of the above**

from the following stakeholders Students Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	https://forms.gle/LqPJc94G3WDwvZgy5, https://forms.gle/3GSUCkFHTiAmkama8, https://forms.gle/hiPYDW7iKfTXBCpd8
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	https://forms.gle/LqPJc94G3WDwvZgy5, https://forms.gle/3GSUCkFHTiAmkama8, https://forms.gle/hiPYDW7iKfTXBCpd8

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1669

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

890

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college assesses the learning levels of the students on the basis of internal examinations. The students were motivated to take interest in the subject by providing study materials (soft copy) and a question bank developed by the subject teacher. The scholastically weaker students were given special guidance, extra lectures, repetition of practicals specially in science subjects. The advanced learners were guided for participating in several co-curricular and extra-curricular activities including research, writing and presenting research articles.

In Avishkar, a Research Convention hosted by University of Mumbai for shortlisting of innovative projects/ideas, total 25 project proposals were submitted by UG, PG and PHD students. Of these total 08 project proposals were shortlisted for final presentation and evaluation. Finally, a total of 03 project proposals were selected for first and two second prizes.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
4449	**73**

File Description	Documents
Any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student centric methods were used for imparting Experiential learning, participative learning and problem solving methodologies for enhancing learning experiences. Experiential learning was imparted to clear their concepts with respect to their course. For example, virtual seminars were organized for promoting students' interest in various courses. In the subject of life science, optimum use of Microscopes was achieved by organizing a webinar on the topic "Microscopy". Similarly, introspecting the decreasing biodiversity, we invited a teacher, nature conservationists having expertise in the field of biodiversity conservation for the students of life sciences "Role of youth in environmental conservation"; Significance of mathematics in the events of nature "Honey bees-Mathematical geniuses" for mathematical science students, training for competitive examination for such as IIT aspirants, Internships, Simulations for understanding the concepts of electronics in physics, Event management, Numismatic studies and Lipi (Scripts) studies were conducted as means for experiential learning. Some of the departments arranged virtual visits to popular places/ monuments including academic and research institutions as a part of experiential learning.

Participative learning was involved through group discussions on various topics like Constitution of India, Declining natural resources, use of plastics, voters id rally/programmes, AIDS awareness programme, and e-waste management.

Problem solving methodologies involved Vedic mathematics, and writing skills.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

During COVID 19 lockdown period, all teaching-learning processes were conducted online using ICT tools like PPT, Google classroom, Google meet, YouTube, Google- Jam Board, Virtual White Board, Chromes, Excel Sheets, Animations and videos. All lectures and practicals were conducted through live streaming on Google Meet platform. Google classroom was used by the teachers for posting the reading materials and assignments. Google form was used for conducting class tests.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**No File Uploaded**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

73

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
Mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

73

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

23

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1088

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

All internal assessments were conducted as per the requirements laid down in the curricula of various courses of the affiliating university. In the 2020-21 academic year, all internal examinations and assessments were done via online platforms preferably through the google classrooms, google forms and Ruh Robotics, a vendor that provided software platforms "Exam for Winners". Teachers used google forms and google classrooms for assessing the projects, assignments, and internal tests. Some of the projects were assessed in the form of the seminars conducted online using google meet platform. For midterm and year end internal examinations Ruh Robotics, a software

specially designed and developed for the purpose was used.To make the online assessment transparent and robust, multiple choice question papers with answer keys were provided to satisfy the need of the system for uniform and easy assessment. With respect to large students and the reeling pressure on the exam committee, it was decided to empower the exam committee by assigning the mentor role to the teacher to address all issues related to the exam. Examcommittee members were also trained for solving the technical difficulties and to have an observation on students appearing for online examinations. To achieve the same, an exam desk board was created with live data monitoring system software, available online through login. All semester examinations were held successfully. The assessment was robust, fully automatic and software based, and results were declared accordingly.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

In 2020-21, a separate policy was made in order to handle the grievances received from the students. For convenience and in order to deal with grievances effectively, all the grievances received were classified into i) pre-examination ii) during examination and iii) post examination grievances. In "pre-examination" type, login issues, ID password, device setup and mock exam related grievances were resolved. In "during examination" type a) question paper related (missing of QP, Incorrect QP, missing of language) grievances were resolved, b) auto submission issue, internet issue, electricity issue and sync issue (sync issue occurred when the paper was submitted but marks were not reflecting). In "post examination" type, the grievances were mainly related to marks. To resolve these grievances in a live environment dedicated faculty wise virtual meeting rooms were opened where along with exam committee exam software personnel were handling their grievances. Because of our effort towards providing transparent and time-bound solutions to these grievances, total absence of students in all internal examinations was minimal, less than 1-2%.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Programme and course outcomes for various courses/programmes are already in place and posted on the official website of the college. Programme and course outcomes were communicated to teachers and students by referring to the college website. The soft copy (pdf) of syllabi were also distributed to the teachers and students by heads of the departments concerned. The individual teachers in his/her capacity were told to discuss the programme and course outcomes in detail with students in opening sessions of regular lectures for all classes.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**
Upload COs for all Programmes (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

For attainment of programme and course outcomes, the departments have been asked to guide or help and to track their students in terms of i) getting admission to higher classes ii) in cracking competitive examinations/test iii) in getting placements in the subject and iv) self-employability in the subject studied. To record the same, the departments have created their own Whatsapp group for students of every Undergraduate (FY, SY and TY) and Postgraduate (Part I & Part II) class. The students are asked to post any updates if they (students) have in their academic career in the Whatsapp group. The students who clear the competitive examination/test, get the opportunity to study/work abroad are appreciated on the college official whatsapp group.

27-07-2022 04:28:40

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1347

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<u>http://www.ssrkt.edu.in/uploads/Student_Satisfaction_Survey_2020_21_ENLISH.pdf</u>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

09

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college has i) Research Development Cell for faculties ii) Undergraduate Research Cell for the students iii) Entrepreneurship

Cell and iii) Innovation and Incubation Center in order to promote the research and innovation in the field. These Cells/Centers work throughout the year and encourage the faculties and students for transfer/exchange of research and technology knowledge with the others. Recognized research guides are guiding Ph.D. Scholars. Staff members at PG departments guide students for research projects as per the Mumbai University Guidelines. Students participated in conferences and symposia to present posters and papers. Students participated and won prizes in Intercollegiate Research Convention-Avishkar.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

04

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

16

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

13

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college is actively involved in extension activities to sensitize students regarding social issues for better holistic development. Essay writing competitions on "Socio-economic issues",

Story writing competitions on "Mental illness" were organized to sensitize students. Several webinars on entrepreneurship skills, job opportunities, and financial services were organized for holistic development.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	[View File](#)
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

04

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

755

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college is functional in two well maintained campuses of two acres each. Which ensures adequate availability and optimal utilization of physical infrastructure for teaching learning activities.

Total 58 classrooms with proper seating arrangement, adequate light and ventilation are available for conducting theory classes. Maximum no. of classrooms are ICT enabled. One video center with AV, TV, Camera and Sound proof background is also available. To supplement online teaching-learning, Zoom software was subscribed. G Suite was subscribed and provided to teachers in order to facilitate teaching-learning.

The college has three seminar halls with ICT facilities for conducting various programs.

Sufficient no. of laboratories are available for science and computer classes.

Supportive equipment such as scanners, printers, laptops, different software are also available in the campus.

The library is fully computerized and has a rich collection of books in four languages - English, Hindi, Marathi and Sindhi. It also

holds the physical collection of general books, reference books, competitive exams books, bound volumes, CD's, and rare books. It has an N-List database and other open access resources. Special study room is available for teachers and research scholars with computers, internet and Wi-fi connectivity. The Book-Bank scheme is available for the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga etc. At present college has two grounds (of which one is cemented), having dimensions of 1200 and 666 sq. meters. In addition, the College provides the facility of using the VTC/ Ordinance ground for the purpose of practice sessions with the permission of ground authority. Outdoor games include- volley ball, ball badminton, kabaddi, Kho-Kho, and football. Athletics include – Running, Javelin throw, discus throw, shot put, hammer throw, half marathon (ascending as well as descending), and cross country.

The Gymkhana of the College is spacious with an area of 35,530.6 sq. meter and is well equipped for indoor games such as carrom, chess, and table tennis. Separate sections for boys and girls are maintained, which are kept available for students during college hours.

Yoga day is celebrated every year in the college. Library basement is spacious and accommodates approximately 100 people at a time, hence was used for yoga activities.

Open auditorium and room number G-3 (Seminar hall with audio-visual facilities) are used for all kinds of cultural activities.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

58

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<u>View File</u>

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

218.174

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	<u>View File</u>

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- **Name of ILMS software: SOUL**
- **Nature of automation (fully or partially) Fully**

- **Version 2.0**
- **Year of Automation 2009**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<u>View File</u>

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.46

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<u>View File</u>

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

16

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

All computers in Computer Lab 1 were upgraded with i7 processors. Additionally, Windows 11 was also installed in these computers as an operating system with 1 TB hard disk and 8 GB RAM to meet the present demand of courses and the students. Further, Computer Lab 1 was also equipped with Raspberry Pi kits to perform IOT practical.

Computer Lab 2 was upgraded with i7-4th generation processors, Windows 11 as an operating system, one TB hard disk and 8 GB RAM. Wi-Fi connections were provided in the staff room, Microbiology labs (total 2) to facilitate online lectures and other activities.

Services of Ruh robotics was hired to cope up with pandemic situations in the month of November 2020. It has different modules like- Fees, Admission, Students Details etc. Dashboard access was provided to the students to check their details. Login ID and password was provided to each student.

For the purpose of smooth conduct of online examinations, separate software (Exam for winners.com) was purchased by Ruhh Robotics in the month of November 2020. Web cameras and head sets were Purchased for teachers to conduct online lectures from college campuses.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

178

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

216.197

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Describe policy details of systems and procedures for maintaining and utilizing physical, academic and support facilities on the website within a maximum of 200 words

The policies and procedures for the maintaining and utilization of physical and academic support facilities including classrooms,

auditorium, laboratories, computers libraries, gymkhana and sports grounds are in place and uploaded on the college website. Simultaneously for publicity and popularization, the policies are being displayed in respective units/ sections of the college. The students and faculty members have been asked to strictly adhere to them (the policies) for optimum utilization of existing resources. .

http://www.ssrkt.edu.in/uploads/Policies_and_procedures_for_Classrooms_Laboratories_Library_and_Gymkhana_of_the_College.pdf

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

418

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1821

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1821

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**C. Any 2 of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

01

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

189

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

03

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	<u>View File</u>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college on its behalf involves students in various activities including administrative, co-curricular and extra-curricular activities. The college development committee (CDC), a committee established for making plans for overall academic and administrative development, has appointed students representing arts, science and commerce streams. CDC invites student representatives at every meeting and incorporates ideas/ demands and implement for the betterment of the students. Similarly, there are other committees/ cells in the college for example the library committee, nature club and placement cell involve students in decision making, planning and execution of functioning. Students including ex-students are also involved in various academic and administrative activities including admission and fee payment (ONLINE) processes during the year. Student council of academic year 2019-20 was continued for the current academic year due to Covid-19 pandemic, performing essential activities (for example donation of provisions/ food essentials to people in need of nearby localities.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

03

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<u>View File</u>

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is an Alumni Association registered in the name of the College. Due to Covid-19 pandemic, no significant contribution was made on behalf of the alumni association in the academic year 2020-21. Some of the alumni members however collected funds on their own and together with teachers and distributed food items to Jagori Foundation Charitable Trust, Badlapur that works for helping the tribal people of the villages located in Badlapur, a city located 15 km away from the Ulhasnagar City. The food items were also distributed to Thalassemia patients in the Central Hospital of Ulhasnagar. Blood donation to the thalassemia patients was also done by the alumni members.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governing body of the college, at every level is very supportive and involves every stakeholder including the teachers while making policies/taking decisions regarding overall development of the college. The college for instance has democratically constituted CDC (College Development Committee) with representatives of all stakeholders including the local society members. The CDC is entrusted with the task of making a concrete development plan for all academic and administrative units. The plan is discussed in CDC's meeting and sent to management for final approval and sanction. In order to achieve the growth and excellence in academics and research, the college administration, at the beginning of academic year, constitutes various committees involving the teaching, non-teaching staff and students as members. At present, a total of 48 committees and cells are working at various levels for holistic development of the students and for the success of the college. Some of the committees/cells are-

1. Admission committee

2. Incubation and Innovation cell

3. Examination committee

4. Entrepreneurship cell

5. Science association

6. Nature club

7. Women Development Cell

8. Gymkhana committee

9. Library committee

10. Internal Complaint Committee etc

The convenors/chairpersons of the committees/cells take decisions in their capacity and organize programmes/ events/ group activities for

the students and other stakeholders including the local community.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The admission committee of the college takes the responsibility of enrolling students in the college at entry level (First Year level). One of the teacher members works as convener of the committee and has the freedom to decide everything (e.g. notice to students, inviting applications, preparing and display of merit list etc) that are necessary for the admission. The other teachers members, student volunteers and support staff help the convener in smooth conduct of the admission process. The admission committee at the end sends the details of shortlisted students to the principal and the management for final approval. After getting approval from the management, the committee sends the information to students for deposit of fees and to get admission in the college following the provisions of the affiliating university and the state government. In the present academic year due to Covid-19 pandemic, the entire admission process was done online through the software that was designed and developed for the purpose.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

As there was huge uncertainty due to Covid 19 pandemic and subsequent lockdown, the academic year 2020-21 started late in the month of August 2020. In order to avoid the physical contact and smoothen the processes of admission and teaching-learning, the college under the purview of the university guidelines planned to go with online platforms only. To achieve the same, the college utilized its existing resources and trained the teaching and support

staff. An online training program for teachers was conducted and the teachers were trained for the google meet, video lecture, google classroom, google extensions (attendance), JAM board etc in order to facilitate the teaching-learning processes online. After successful training, the teachers were able to use these online platforms in routine lectures and practicals that became approachable to the students. For smooth conduct of college and university examinations, the college took help of online softwares and google forms. The college trained the teachers in general and Examination Committee members in particular for easy handling and operation of softwares for online examinations. Because of this effort by the college all examinations at UG and PG levels were conducted successfully and results were displayed on time.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college is well organized in terms of administrative and academic setups. The college's management takes important decision(s) in collegiate board meetings held from time to time. The resolutions passed/decisions taken in the collegiate board meeting are implemented in the college through the principal. In most of the academic affairs, the principal office ensures functioning through the IQAC. IQAC makes strategic planning for quality initiatives for the academic year and implements into various sections and subsections of the college. IQAC coordinates with various departments, academic and administrative committees/cells and faculty members and ensures their working towards bettering the academic and administrative processes required for learning of the students. IQAC has devised many things for overall development of the college including-

1. Policy for Classrooms, Library Gymkhana and Laboratories.

2. Code of Conduct-for Administrators, Teaching and Non-teaching staff and Students.

3. **Self-appraisal report (SAR) for teachers.**

4. **Department Evaluation Report (DER) etc**

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	**Nil**
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<u>View File</u>

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college has several welfare measures for teaching and non-teaching staff members.

1. Provide financial support for attending seminar/conference/workshop/training programs of academic and administrative importance.

2. Co-operative Credit Society

3. Loan facility through credit societies

4. DCPS to staff recruited after 2005.

6. The Welfare Committee felicitates the retiring teachers.

7. Insurance Premium facility under Salary Saving Scheme.

8. Financial help against salary to newly recruited staff till receive of regular salary from the Govt. Office.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

02

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

02

27-07-2022 04:28:40

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

16

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college has a well established performance based appraisal system for the teaching staff. The same has been implemented in the name of SAR (Self Appraisal Report) and is devised in accordance with NAAC requirements and latest regulations of Career Advancement Scheme (CAS) promotions for teachers. In the academic year 2020-21, submission of SAR by the individual teacher was made compulsory

through the respective Head of Department (HoD) concerned. HoD verifies the facts given in the SAR with the supporting documents enclosed and sent to IQAC for further record keeping. Total 38 teachers have submitted the SAR to IQAC for the present academic year 2020-21.

For non-teaching staff, SAR has yet to be implemented from academic year 2022-23.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

College has a well established system for both internal and external audits. For internal audit, the college has appointed an auditor for the purpose. The auditor looks into every financial aspect of the college and advises if necessary for better financial management.

External audit is done by the external auditor appointed by the Government of Maharashtra at the end of the financial year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college has well developed strategies for mobilization of funds and optimal utilization of resources available for bettering the functions of academic and administrative units. The college utilizes all funds that are collected/received for the purpose. The college's management has one centralized system for all purchases and any other financial activity. For purchases, requisition slips are duly filled and are submitted to the Principal by the unit/section concerned for further evaluation and consideration. Once evaluation is completed, the same is sent to the management's centralized system for further action. All payments are done through the digital payment systems preferably the RTGS/NEFT. The resources that are available in both the campuses of the college are utilized for the purpose for which they have been made/created and all rules and regulations concerning the same are strictly followed.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Self Appraisal Report (SAR) was made under the purview of NAAC and guidelines of Career Advancement Scheme (CAS) promotions for teachers; the same was implemented for all regular teachers working in the college. This not only simplified the data collection for the purpose of filling in the AQARs but also helped in assessing the performance of the teachers. In 2020- 21academic year, SAR was sent to every teacher through email and the teacher was asked to submit

duly filled SAR to IQAC through the Head/Incharge of Department concerned. Total 38 teachers have submitted SARs during the year.

As various committees/cells are formed in the beginning of academic year and as these committees/cells work internally, IQAC in its own capacity issued appointment letters to the convenors/chairpersons of the committees/cells concerned. This in overall facilitated the working of every committee/cell in the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Due to Covid-19 pandemic and subsequent lockdown during the academic year IQAC could not review the processes of teaching-learning and hence did not implement any procedure/method for improving the academic acidity.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	E. None of the above

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Several programs/events on promotion of gender equity and sensitisation were conducted by the departments and committees/cells of the college during the year. The programs/lists with the titles are listed as-

1. **Women hygiene and empowerment program was conducted on 16th Feb 2021.**

2. **Be proud of who you are and be fearless (Illustrious women of the 21st century) on 8th March 2021.**

3. **New Aspect Of Women Leadership on 8th March 2021.**

4. **Changes in Sindhi women after 2000 in all respective fields on 10th April 2021.**

5. **Elocution competition on occasion of Women's day (Aadhunik Yug Me Mahila Ka Sthan) on 08th March 2021.**

6. **Contribution of Women in Atmanirbhar Bharat, 13 th March 2021,**

For promotion of women safety and security in college campus, one lady non-teaching staff has been appointed in the Girl's common room. Girl's common room is located on the second floor with all necessary facilities required for the girls students. Extra efforts have taken to provide security and safety to women in the college campus and to achieve this, a lady security staff has been appointed

by the college management. Counseling center of the college works throughout the year for providing counseling related to academic and social problems faced by the girl and boys.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

To manage solid waste, dustbins have been kept in every classroom, laboratory, library, common rooms, office and on every floor. Due to covid 19 pandemic, canteen was not active; prior to this period the management/segregation of dry waste and wet waste materials was in place.

E-Waste management is a common practice of our college. An E-waste collection and donation drive is organized every year, where student volunteers go to each classroom, laboratories, staff rooms and library to spread awareness about the harmful aspects of electronic waste, and request them to bring all the E-waste materials to college, which can be donated to the EcoReco Pvt. Ltd. The EcoReco Pvt. Ltd is Government registered and is solely involved in collecting and recycling of e-waste materials. The response of

students and teachers was very positive.

The Biogas plant of the college became non-functional because of no human activity at college campus due to Covid-19 pandemic lockdown.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	**No File Uploaded**
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college took several initiatives in promoting tolerance and harmony towards cultural, regional, linguistic and communal socio-economic diversities. To achieve this, the college has Marathi Vangmay Mandal (for promoting Marathi language and literature), Sindhi Association (for promoting sindhi language and culture), Hindi Sahitya Association (for promoting Hindi language and literature) for overall development of the students and staff. The college Committees/ Cells/Association has organized programs/events/group activities for inculcating culture with social responsibilities. Some of the programs/events/group activities are as-

1. **Spit-free India Movement in September- November 2020 to prevent the spread of Covid-19..**

2. **Jagruti 2021 – A District Level Elocution Competition was held on 19th jan 2021.**

3. **Perspective of Preparing & Implementing The Swachh Bharat Abhiyan was scheduled on 6th March 2021.**

4. **Marathi Bhasha Pandharwada organized programs on "Maitri Bolishi" and "VeshBhusha Spardha" on 16th January2021 and 25th January respectively.**

5. **Sindhi Sahitya Association organized on " Devotion of Sindhi to spirituality, Sindhi culture and Sindhi language" dt 10th April 2021**

6. **Intercollegiate activity on "Value Quiz" on 5th June 2020**

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The NSS and NCC units of the college organized several sensitization programmes for the students and staff during the year.

1. **Minority Right Day was celebrated on 19th Dec 2020.**

2. **Satark Bharat Samridh Bharat & Pledge and Ekta Divas was celebrated on 31st Oct.2020.**

3. **Rashtriya Ekta Diwas ,Unity Is Power and Quiz Competition was arranged on 31st Oct. 2020.**

4. **Constitution day was celebrated on 26th Nov.2020 .**

5. **Tree plantation at Home and surrounding on 21st June 2020.**

6. **Poster making competition on AIDS on 1st December 2020.**

7. **International Yoga Day on 21st June 2020**

8. **Minority Rights Day on 19th December 2020**

9. **World No Tobacco Day (Poster Making) competition was celebrated on 31st may 2021.**

10. **My Environment My Responsibility was arranged on 5th June 2021.**

11. **Water Conservation & Water Harvesting Session (District Level) program was organized on 7th July 2021.**

12. **E-pledge initiative on Maajhi Vasundhara conducted on 14th Jan. 2021.**

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13. National road safety awareness quiz conducted on 26th Jan. 2021.

14. My Environment My Responsibility on 05 June, 2021.

15. Polio Vaccination drive on Feb. 2021

16. Republic Day celebration on 26th January 2021.

17. Road Safety & Accident Prevention program on 21st January 2021.

18. Police/Army raising day: Street play on 10th January 2021.

19. Blood donation on 1st January 2021.

20. Distribution of food during corona period

21. World Environment Day on 5th June 2021.

22. Manjhi Vasundhara on 14th january 2021

23. Consumerism Financial Literacy in Covid-19 Times on 13th January 2021.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	D. Any 1 of the above

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college celebrated national and international days and events .

1. **????? ???? ?????? was celebrated on 14th Sep. 2020.**

2. **Rashtriya Ekta Diwas ,Unity Is Power and Quiz Competition was arranged on 31st October 2020.**

3. **Constitution day was celebrated on 26th November2020 .**

4. **Minority Right Day was celebrated on 19th December 2020.**

5. **Poster making competition on AIDS 1st December 2020**

6. **World Hindi Day was celebrated on 11th Jan 2021**

7. **Urban Wildlife Conflicts & Conservation On Account Of World Forestry Day was organized on 21st Mar.2021.**

8. **?? ?? ?????????? ????? ??????? ??? was celebrated on 1st May 2021.**

9. **World No Tobacco Day(Poster Making) competition was celebrated on 31st May**

10. **International Yoga Day on 21stJune 2021**

National Youth Parliament Festival 2021 was celebrated on 23rd Dec. 2020 upto 13 Jan 2021.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

http://ssrkt.edu.in/uploads/academic_year_2020_21.pdf

File Description	Documents
Best practices in the Institutional website	**Nil**
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The practice of "Earn While You Learn (EWYL)" was continued as distinctiveness in this academic year also to benefit the students who are not in capacity to pay the course fees in stipulated time. Instead of canceling their admission, such students are asked to work in the college Library or Office for a few hours as per their convenience after their college hours per week till their target for the needed amount is achieved. This practice has multiple benefits as students learn the administrative work and library work while studying which really helps them in future, secondly they develop some confidence in themselves, thirdly they realize the actual situation when they sit on the other side of the table.Every year many students take benefit of this practice. During the academic year 2020-21 we had one student from S.Y.B.A Sakshi Ghadigaonkar who took advantage of this " Earn While You Learn" practice. However in order to give benefit to more students in future years, a proposal was prepared by Principal Dr.Geetha Menon in October 2021, which is being sanctioned by Patron.Shri Sanjay Dabrai for the academic year 2021-22.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

In the present changing scenario due to Covid 19 pandemic, there is indeed a need to have more skills on online academic and administrative working. The college hence will have more training programs for its teaching and non-teaching staff members in order to streamline academic and administrative work. In addition to these, the college work-

1. **For preparing and submission of pending AQARs of 2018-19 and 2019-20 to NAAC portal.**

2. **IIQA Submission to NAAC portal.**

3. **To start need based/career oriented certificate courses for students.**

4. **To encourage teachers for interdisciplinary research.**

5. **To provide opportunities to students for doing problem solving research.**

6. **To organize seminars/workshops/conferences.**

7. **To encourage teachers for developing e-materials on the topics/subtopics taught and store them on the college web as a repository.**