



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	SEVA SADAN'S R. K. TALREJA COLLEGE OF ARTS, SCIENCE AND COMMERCE
Name of the head of the Institution	Dr. Geetha S. Menon
Designation	Principal(in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02512730927
Mobile no.	9821347020
Registered Email	principal@ssrkt.edu.in
Alternate Email	principalrkt@yahoo.com
Address	Shivaji Chowk Near Al Sweets
City/Town	Ulhasnagar
State/UT	Maharashtra
Pincode	421003

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Dr. Ajai Kumar Singh
Phone no/Alternate Phone no.	+919673535359
Mobile no.	9545828532
Registered Email	iqac@ssrkt.edu.in
Alternate Email	iqacrkt@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://www.ssrkt.edu.in/uploads/AQAR_2018-19.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.ssrkt.edu.in/uploads/academic-calendar/2019-2020.pdf

5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B+	78.15	2004	03-May-2004	02-May-2009
2	B	2.83	2016	25-May-2016	24-May-2021

6. Date of Establishment of IQAC	30-Nov-2010
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Promoting skills and entrepreneurship culture	04-Jun-2019 32	4
Online approach for physical fitness of students	27-Mar-2020 120	14
Biodiversity and its relation with Human life (Nurture Nature, Nature will Nurture and Nature photography)	25-Jan-2020 03	662
Tips for physical fitness through Yoga and Exercises	17-May-2020 01	64
Swachh Bharat Initiative	11-Aug-2019 02	246
Emphasis on soft skills development like CV writing, spoken English, basic IT skills, handwriting and shuddhalekhan, collage making, ppt making	14-Sep-2019 08	126
Fit India Campaign	03-Mar-2020 05	50
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

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10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of

No

the funding agency to support its activities during the year?

12. Significant contributions made by IQAC during the current year(maximum five bullets)

- Use of ICT and online tools in routine teaching and learning processes.
- Strengthening of soft skills among the students through placement cell of the college.
- Overall development of the students by organizing more cocurricular, extracurricular, extension and outreach activities
- Screening and identification of plants in college garden and locality in order to sensitize students for plantation in the locality.
- Launching programs on biodiversity and their significance for ecological balance.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To create awareness amongst the students about the importance of animals and their number in ecosystem balance.	Nature photography, exhibition and a virtual excursion to Barvi dam were arranged
Making plant folder having details of plants available in the college garden.	Developed checklist of plants and made available to the students for the reference
Strengthening of existing sources of renewable energy to meet the college demands	Facility of vermi-composting and biogas production have been increased
To conduct online seminars/webinars and other curricular and co-curricular activities.	Total 10 online seminars/ webinars have been conducted for both students and faculties
To strengthen soft skills among the students to meet the future challenges	Total 06 soft skill programs have been implemented and the students have been benefitted in the same
Training to teaching faculty for use of ICT and online tools during routine teachinglearning.	Almost all teachers have been well equipped with ICT tools and their use for teachinglearning.

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14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission	2018
Date of Submission	31-Dec-2018
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>The college has well established MIS at place. MIS is fully technology mediated and involves Secretary, Management, Principal, VicePrincipal, IQAC coordinator, Heads of departments, Conveners/ Chairpersons of various working academic and administrative committees, office personals especially the Registrar and Librarian for effective implementation of policies made/ to be made for smooth functioning of various sections (in particular) and the college (as whole). The college Principal and Secretary management remain in centre and are decision making. The Principal in beginning of academic year forms various academic and administrative committees and allocates the jobs/ duties to them. The Convener/ Chairperson of the committee plans everything for the committee concerned and also ensures smooth functioning of the same. The Convener/ Chairperson inform the Principal about the decision taken/ to be taken and the activities/ programs to be conducted in advance. The Principal passes on the information to various sections of the college and Secretary, Management for the notice and successful implementation. The HoD/ Incharge/ Senior most teachers take the responsibility of department concerned and remains inbetween the Principal and the teachers. For new initiatives to be taken the Principal keeps the IQAC of the college in centre and takes the decision. At the end of academic year, every functional unit of the college submits reports with all details of activities completed during the year. For information flow, the MIS uses softwares (some of which are specially designed for the purpose) and online mechanisms including emails, WhatsApp, Google forms, etc.</p>

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Being affiliated, all courses offered by the college followed the syllabi prescribed by the University of Mumbai. This year too, college followed the trend of syllabi distribution at the beginning of the academic year, amongst teaching faculties on the basis of their expertise, interest and experience by respective Head of the Departments. This activity benefited all faculty members to plan their curricular, co-curricular and extracurricular activities and ensured the completion of the entire syllabus within the time allocated. Use of traditional teaching pedagogy supplemented with modern tools like LCD projectors, Smart boards, PowerPoint presentations, videos, animations were used by the faculties to make the classroom teaching-learning more engaging, accessible, effective and interactive. Several talks and workshops were organized to inspire, motivate, develop innovative and out of the box thinking amongst the students. Many departments organized industrial visits, field visits, and excursions to provide an exposure to students about the practical working environment. Nature club of the college organized a trail, photography competition and exhibition to sensitize, motivate and educate students and staff about the importance of the environment, biodiversity, its ecological role and conservation. The college promotes the teachers to upgrade themselves by sending them for workshops, orientation courses, refresher courses and short term courses. Teachers participate in subject related syllabus revision workshops. The prospectus with all details including programs offered, courses and their combinations offered, departments, teachers, fee structure, scholarship, free-ship, etc. was provided to students at the entry-level. College conducted orientation programs for newly admitted students to introduce the college campus, its infrastructure, CBCS syllabi, examination pattern, marking scheme, and ATKT rules. College also used e-portals like emails, messages and calls for sending information to students regarding the admission dates, the opening of the college. Faculties were appointed on a contract/clock-hour/temporary basis in various departments for smooth curriculum delivery. Project coordinator is assigned to final year PG students who assign project guides to these student groups as per area of specialization of the faculty member. The students were encouraged to come up with innovative ideas and guided thoroughly. To provide learning support to students during pandemic, Google services like Google Meet and Google Classroom were used. Technical committee of the college conducted workshops and online sessions for faculties to ensure use of these online services for quality teaching-learning.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the

affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
No Data Entered/Not Applicable !!!	

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
CET(MBA) free coaching for final year students of arts, science and commerce	29/08/2019	34
EWYL program in collaboration with Kotak Unnati (Kotak Education Foundation)	01/10/2019	34
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MSc	Visit to Animal house, ICT	10
BSc	Study tour to "Keshav Srushti".	95
BA	Field visit to the Nasik Buddhist Caves	29
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
The college collected feedback on curriculum from the students, their parents, alumni and faculty members at the end of academic year. Due to the lockdown situation, this year online feedback forms were developed and links of these forms were shared with different stakeholders. This year, feedback forms were translated into Hindi and Marathi languages too so as to convey the original

intent of the message, taking into account cultural and regional differences between languages of all stakeholders. 17 Alumni, 73 parents, 66 students and 47 faculties gave their feedback. The IQAC took the initiatives in this regard and monitored each and every aspect of feedback collection. The feedback collected were analyzed. 54.6 students believe that the curriculum reflects current trends and recent developments in the subject, to which 64.7 alumni agreed. 70.6 alumni and 59.1 students believe in the effectiveness of the curriculum in developing analytical skills. More than 68 students believe that the present curriculum has inculcated interest in pursuing higher studies. About 93 faculties believe that the curriculum contents provide fundamental conceptual knowledge of the subject. More than 64 alumni showed interest in recommending the course to others. Few gave suggestions to make the curriculum more practical oriented to fill the gap between theoretical and job-oriented knowledge. While 68.5 parents believe that their ward has shown progress, 67.1 believe in positive transformation. Few parents suggested starting offline teaching-learning, few stressed on continuing the online teaching-learning till the country recovers from the current pandemic.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	BBI	60	Nill	51
BCom	BAF	60	Nill	58
BSc	IT	60	Nill	57
PhD or DPhil	Botany, Mi	17	Nill	9
MA	Arts and Humanities	600	Nill	58
BSc	Physical, Chemical, Mathematical and Biological sciences	120	Nill	119
BA	Arts and Humanities	360	Nill	233
BCom	Commerce	960	Nill	928
MCom	Accountancy	120	Nill	106
MSc	Botany, Microbiology, Zoology	30	Nill	29

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses

2019	3705	387	62	Nil	25
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2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
62	25	14	52	11	6
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Seva sadans R. K.Talreja college was established with an objective to cater to girls and economically and socially backward students by Honourable founder Baba Parasaram Parumal, which was later extended to encompass students from the all the strata of society. True to the objective, the institution has been an oasis for such students. Major chunk of the students belong to social and economical backward class, they along with education do odd jobs to supplement the family income or are the sole breadwinners of the family. This affects the attendance of such students. Despite of this, mentoring is the most important activity of the college. Mentoring such students is the need of the hour. The teachers addressed this task with due diligence. Teachers share notes, question banks, assignments etc. via whatsapp, Email, photocopies. The students are counseled before exams. Revision and Remedial teaching is done as per the students' convenience and availability. The mentor: mentee ratio of 66: 1 is maintained for the enrolled student population of 4,101.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
4101	62	1:66

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
81	62	19	Nil	18

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MSc	1S01124	IV	14/10/2020	11/11/2020

MCom	2C00534	IV	12/10/2020	26/11/2020
MA	3A00534	IV	12/10/2020	14/12/2020
BCom	2C00146	VI	15/10/2020	29/10/2020
BSc	1S00146	VI	12/10/2021	01/11/2020
BA	3A00146	VI	14/10/2020	31/10/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

1. The examination pattern is decided by the University of Mumbai, and all affiliated colleges have to follow this pattern. The new pattern of UG implemented from 2016-17 does not include the internal evaluation for all subjects except for subject like foundation course at First year and Second year level, while there are projects at MCom (Accounts) , MA and MSc level. 2. The college followed assignment system for First Year and Second Year Foundation Course, Society, Environment, Nature, Finance based projects for Post Graduate level. 3. Marathi department organised activities like Pustak Gappa, conducted periodical tests to help the advanced and slow learners. 4. Science Association, Nature Club, NSS organised activities to inculcate awareness about nature, environment, gender, health, hygiene, social enlightenment etc. and correlated these to the academics. Department of Political Science conducted Mock Parliament to complement political thinking and comprehend the functioning of two houses of the parliament. All these activities enhanced the perception and understanding of the subjects by the students. 5. Departments like Marathi, Hindi, History, Botany, Microbiology, Zoology, and Commerce invited eminent people from the field of education, society, science, environment etc. and exposed the students to practical aspects of the syllabi being taught. 6. The Planning Forum committee organised debates, essay writing on the topic that supplement the ongoing teaching learning in the classroom. 7. Remedial coaching was done for the slow learners and working students.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Seva Sadans R.K.Talreja college of Arts, Science and Commerce is permanently affiliated to the University of Mumbai. Institutional academic calendar is based on the academic calendar provided by the University of Mumbai. As per the Academic calendar of University of Mumbai, institutional academic calendar for the academic year 2019-20 was prepared. The academic calendar gave a strategically planned week/ month wise discourse of activities for the academic year 2019-20. All activities like induction, orientation of the students, celebration of days of environment, national and international significance., Under Graduate and Post Graduate examination, internal examination, projects and assignments, committee activities etc. mentioned in the academic calendar were completed in a phase wise planned manner. The academic calendar streamlined all the activities and resulted in satisfactory completion of the planned activities for the academic year 2019-20.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.ssrkt.edu.in/uploads/course_outcome_and_programme_outcome.pdf

2.6.2 – Pass percentage of students

Programme	Programme	Programme	Number of	Number of	Pass Percentage
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Code	Name	Specialization	students appeared in the final year examination	students passed in final year examination	
3A00146	BA	Arts and Humanities	Nil	Nil	88
1S00146	BSc	Physical, Chemical, Mathematical and Biological sciences	Nil	Nil	94
2C00146	BCom	Commerce	Nil	Nil	96
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.ssrkt.edu.in/uploads/Student_Satisfaction_Survey_2019_20_ENGLISH.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	365	University of Mumbai	1.2	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Botany	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Accounts, Hindi	5	0
International	Botany, Economics, Microbiology, Zoology, English, Hindi, Commerce	19	1.28

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Microbiology, Botany, Zoology, Hindi	9

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Halophyte responses and tolerance to abiotic stresses	Nikalje, G.C., Yadav, K., Penna, S.	Ecophysiology, Abiotic Stress Responses and Utilization of Halophytes	2019	5	Department of Botany, Seva Sadan's R K Talreja college of Arts, Science and Commerce- Ulhasnagar	3
Halophytes: Prospective plants for future	Nikalje, G.C., Bhaskar, S.D., Yadav, K., Penna, S.	Ecophysiology, Abiotic Stress Responses and Utilization of Halophyte	2019	8	Department of Botany, Seva Sadan's R K Talreja college of Arts, Science and Commerce-	4

					Ulhasnagar	
Na and Cl ? induce differential physiological, biochemical responses and metabolite modulations in vitro in contrasting salt-tolerant soybean genotypes	DB Shelke, GC Nikalje, MR Chambhare, BN Zaware, S Penna, TD Nikam	3 Biotech	2019	5	Department of Botany, Seva Sadan's R K Talreja college of Arts, Science and Commerce-Ulhasnagar	4
FT-IR profiling reveals differential response of roots and leaves to salt stress in a halophyte Sesuvium portulacastrum (L.) L.	Nikalje, G.C., Kumar, J., Nikam, T.D., Suprasanna, P.	Biotechnology Reportsthis link is disabled	2019	6	Department of Botany, Seva Sadan's R K Talreja college of Arts, Science and Commerce-Ulhasnagar	3
HR-LC-MS based metabolic profiling of Fusarium solani a fungal endophyte associated with Avicennia officinalis	Sonawane, H.B., Borde, M.Y., Nikalje, G.C., Terkar, A., Math, S.K.	Current Research in Environmental and Applied Mycology	2020	0	Department of Botany, Seva Sadan's R K Talreja college of Arts, Science and Commerce-Ulhasnagar	Nil
Wi-fi radiation negatively influences plant growth and biochemical responses	Nikalje, G., Rajam, P.	Current Chemical Biology	2020	0	Department of Botany, Seva Sadan's R K Talreja college of Arts, Science	Nil

of capsicum annum l var. Pusa jwala					and Commerce-Ulhasnagar
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Wi-fi radiation negatively influences plant growth and biochemical responses of capsicum annum l var. Pusa jwala	Nikalje, G., Rajam, P.	Current Chemical Biology	2020	9	Nil	Department of Botany, Seva Sadan's R K Talreja college of Arts, Science and Commerce-Ulhasnagar
HR-LC-MS based metabolic profiling of Fusarium solani a fungal endophyte associated with Avicennia officinalis	Sonawane, H.B., Borde, M.Y., Nikalje, G.C., Terkar, A., Math, S.K.	Current Research in Environmental and Applied Mycology	2020	9	Nil	Department of Botany, Seva Sadan's R K Talreja college of Arts, Science and Commerce-Ulhasnagar
FT-IR profiling reveals differential response of roots and leaves to salt stress in a halophyte Sesuvium portulacastrum (L.) L.	Nikalje, G.C., Kumar, J., Nikam, T.D., Suprasanna, P.	Biotechnology Reports this link is disabled	2019	9	3	Department of Botany, Seva Sadan's R K Talreja college of Arts, Science and Commerce-Ulhasnagar
Na and	DB	3	2019	9	4	

Cl ? induce dif ferential physiologi cal, bioch emical responses and metabolite modulation s in vitro in contras ting salt- tolerant soybean genotypes	Shelke, GC Nikalje, MR Chambhare, BN Zaware, S Penna, TD Nikam	Biotech				Department of Botany, Seva Sadan's R K Talreja college of Arts, Science and Commerce- Ulhasnagar
Halophyt es: Prospe ctive plants for future	Nikalje, G.C., Bhaskar, S.D., Yadav, K., Penna, S.	Ecophysio logy, Abiotic Stress Responses and Utiliz ation of Halophyte	2019	9	4	Department of Botany, Seva Sadan's R K Talreja college of Arts, Science and Commerce- Ulhasnagar
Halophyte responses and tolerance to abiotic stresses	Nikalje, G.C., Yadav, K., Penna, S.	Ecophysio logy, Abiotic Stress Responses and Utiliz ation of H alophytest his link is disabled	2019	9	3	Department of Botany, Seva Sadan's R K Talreja college of Arts, Science and Commerce- Ulhasnagar
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Semi nars/Workshops	30	74	Nill	31
Presented papers	12	11	Nill	5
Resource persons	Nill	Nill	Nill	6

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
" Donate blood, save life" campaign and Haemoglobin Check up was organized in association with Rotary club of Ulhasnagar	NSS and Rotary club	1	51
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Community Social Service	Best NSS Volunteer	University of Mumbai	1
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/ collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Community Service	NSS and Central hospital	Tree plantation drive at Central Hospital, Ulhasnagar	1	13
Community Service	NCC and RTO Kalyan	Traffic control along with Traffic Police by NCC cadets during Ganpati Visarjan	1	30
Community Service	NCC and RTO Kalyan	"RASTA SURAKSHA JAGRUKTA MUHIM" in Association with Ulhasnagar traffic Police	1	60
Community Service	NSS and Municipal Corporation, Ulhasnagar	Pulse Polio Program along with Ulhasnagar Municipal Corporation program	1	2
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
E waste management	E waste Collection	EcoReco ltd Mumbai	26/02/2020	30/04/2020	43
Skill development	Soft skill Development	Bombay Stock Exchange	01/08/2019	31/08/2019	109
Skill development	Soft skill Development	Bright Wayz	04/06/2019	30/04/2020	321
Skill development	Soft skill Development	Kotak Education Foundation	01/10/2019	31/12/2019	34
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
No Data Entered/Not Applicable !!!	

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Video Centre	Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing

Laboratories	Newly Added
Class rooms	Existing
Campus Area	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Software For University Libraries (SOUL)	Fully	2.0	2009

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	116474	13206994	1156	263400	117630	13470394
Reference Books	197	311217	13	28429	210	339646
CD & Video	1594	35960	39	2700	1633	38660

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	206	3	8	5	0	3	4	100	0
Added	50	2	0	0	0	0	0	0	0
Total	256	5	8	5	0	3	4	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
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No Data Entered/Not Applicable !!!

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
125	13593341	60	6424750

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

No Data Entered/Not Applicable !!!

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Students' Aid Fund (SAF)	11	14890
Financial Support from Other Sources			
a) National	1) VJNT 2) SJD 3) Tribal 4)Rajarshi Shikshan Shulka	414	1898970
b) International	Nill	Nill	Nill
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Prezi Powtoon Workshop	12/12/2019	321	Brightwayz
How to face interview	16/01/2020	54	Seva Sada's RKT College, UNR-3
Advanced Excel	12/12/2019	83	Seva Sada's RKT College, UNR-3
How to prepare for UPSC/MPSC	13/12/2019	285	Reliable
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed

2019	CET(MBA) Free Coaching	34	Nil	Nil	Nil
2019	How to Prepare for UPSC/MPSC	Nil	285	Nil	Nil
2019	How to Prepare for Banking exams	Nil	132	Nil	Nil
2019	Weekly problem solving training for IIT, IAM, TIFR Entrance exam for Integrated MSc-PhD and Madhav Mathematics Competition	7	Nil	Nil	Nil

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
1	1	240

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
iFuture	24	2	TCS	Nil	3

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	4	BSc	Botany	Seva Sadans RK Talreja college	MSc
2019	12	BA	History	Seva Sadans RK Talreja college	MA

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
SET	1

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Career and Job Fair	Inter-Collegiate level	950
Street Play and Poster making	District level Inter-Collegiate Competition on HIV/AIDS	140

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Sarwasreshtha NSS Volunteer	Nil	Nil	1	1913012	Narayan Panigrahi

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Due to the University guidelines stating that the election process will be conducted for the establishment of Students' Council in the respective colleges, which however, did not come into force, hence the members of Students' Council of 2018-19 were continued in the academic year 2019-20. Students' Council contributed in the smooth functioning of following events:

- Cultural program "Expression": Students' Council contributed in different capacities for managing the events conducted in 03 days of "Expressions". The arrangement of task and preparations for the program were completed in a week's time. The tasks included preparation, strategy for event sequence, from arrangements to conducting of program including invitation, thanking letters, bouquets, escort of guests, arranging mementos and all the related arrangements, including vouchers were handled and managed by the students showing their aptitude. The members of the Council contacted other colleges and prepared their students to participate in different competitions conducted in their colleges.
- Marathi Bhasha Pandravdha, a program of 15 days as per the guidelines by the state of Maharashtra with the perspective of preserving the culture of Maharashtra, was organized by the college from 1st January to 15th January, 2020. Student volunteers showed their enthusiasm in participation and rendered help in conducting the program successfully.
- Student volunteers of Gymkhana rendered their help in conducting the day-today activities carried out by assisting the Sports Instructors. The volunteers were instrumental in organizing Intra-collegiate Indoor and Outdoor sport events. Annual prize distribution was an event where students got the experience to handle various

tasks required for the function and they came out with marvelous ideas and took the responsibilities for the same. • NSS and NCC volunteers showed the enthusiasm in conductance of various programs pertaining to social awareness and promotion of human values. The volunteers took up responsibilities like taking care of discipline during the programs, creative ideas in designing the banners, creating awareness among the students and society regarding the issues of social, cultural value based and political significance. NCC and NSS units along with the student support conducted programs of environmental relevance namely tree plantation and cleanliness drives. Student volunteers were involved in organizing events like blood donation and voters' awareness drive to inculcate and imbibe the sense of responsibility to society in general and students in particular. Independence and Republic day were celebrated in the institution with the great zeal by showcasing the skills and talent of NCC students. NSS students performed "lezim"- a folk dance representing its cultural value. • Student volunteers from science faculty helped conducting and managing various events organized by Science Association and Nature Club. • All the programs were conducted at various levels included students from various departments right from the step of framing of notice till the implementation and conduct of the program. This all was under the guidance and supervision of teachers from concerned departments or committees.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Alumni association as a unit was formerly registered under charity commission in the year 2016. The alumni are ever eager to participate in various college activities. Special mention is about NSS, whereas senior volunteers help in completing day today work schedule and organizing various events during week long NSS camp at the selected village site. They also guide the young NSS volunteers and often help in kind like donating provision of food items and training them to become leaders. During cultural fest "Expressions", the alumni flocks to the campus lending their support to organize and prepare schedules of the programs and delegating jobs to the juniors. They guide the participants for "Mr. and Miss. RKT" held every year. As our institution in Linguistic minority with Sindhi language, the alumni participate actively in mentoring the students into choreographing, cultural dance, drama and skits. These activities are showcased/ presented during the inter-collegiate events at various Sindhi minority institutions affiliated to the University of Mumbai. We take pride to announce, we were winners on many such occasions. The alumni also take initiative in conducting Placement for students in association with Students' Placement Cell. They help us to conduct seminars, workshops, sessions to enhance employability skills, etc. Alumni students play significant role in college committee programs for Gymkhana, Science Association, Language department, etc. All alumni students are generally treated as volunteers and assign some kind of job to train our students as per their capability. Such involvement helps us in developing leadership self reliance and also help in creating the bond between the stakeholders, thereby initiating team building and concrete work towards society.

5.4.2 – No. of enrolled Alumni:

300

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

1. Clothes and Stationary donation drive at Dasai village, Murbad.
2. Independence and Republic day celebration
3. Blood donation camp.
4. Intra-collegiate cultural fest "Expressions"
5. Intra-collegiate sports competitions
6. NSS camp

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

In beginning of academic year, the committees are constituted with the aim that they i) shall take care of and shall create the better environment for the learners ii) shall take the responsibility of jobs/duties for which they have been constituted iii) shall conduct activities/programmes for students and other stakeholders in purview of Mission and Vision of the College iv) shall submit report of duties/jobs done for record and analysis that can help the institution to take decision for further quality enhancement.

Convenor/Chairperson of each committee has the freedom to select/suggest its member composition for better compatibility among the members and for better work efficiency. Some of the academic and administrative committees are listed here-

1. Admission committee- works for admission of students especially at entry level (First year of BA, BSc and BCom).
2. Library committee-works for upgradation of library in terms of having more infrastructures, books (text/reference books), online learning tools, journals/periodical subscription etc.
3. Attendance committee-works for i) collecting attendance of students from every individual teacher ii) analysis and display of list of students and iii) sending students reports to department concerned for further action.
4. Discipline committee-works for maintaining discipline in the college and during the programme/ events organized.
5. Science association and Nature club- work for various activities like RANGOLI, POSTER and PPTs making, NATURE PHOTOGRAPHY, NATURE TRAIL, QUIZZES etc, for overall development of the students.
6. Arts Circle- organized various activities for overall development of social sciences students.
7. Placement cell- works for strengthening the students in terms of providing soft skills (resume writing, appearing for competitive exams, appearing for interview etc). It also invites company/organization for campus placements.
8. Elocution and debate- works for intercollegiate events.
9. Prize distribution committee- works for prize distribution on Republic Day.
10. Cultural committee- woks for cultural events during the year.
11. Women development cell (WDC)-works for females (both staff and students) and organizes various programmes for them.

The Physics department of the college after having consultation with the Principal and Management has started collecting e-waste materials from various sections of the college and hence contributing not only in terms of disposal of these harmful e-wastes but also keeping the college environment clean. For the purpose of disposal, department has collaborated with ECORECO Ltd. Mumbai-093, which is a government recognized body and solely concerned for e-waste collection and processing for further use. The Management and College administration has given full the responsibility to Mrs. Neelam Kapoor, HoD, Physics department, who has made the centre in the department for storage of e-waste materials collected from the various sections of the college before handing over to the company listed above.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	<p>The college follows the guidelines laid down by University of Mumbai for admission at both undergraduate and postgraduate programs. To manage the admission process, the College has set up an Admission Committee. The committee is involved in the entire process of admission from doing publicity both in and outside of college campus, providing guidance and counseling in filling up of admission forms, scrutinizing to finalizing the admissions. The admissions of students were completed through both offline and online mode. The applicants, at entry level (FY of UG and PG both) register themselves on both college and university portal, takes the printout of same and reach to college to initiate offline admission process. The admission in SY and TY of UG and final year of PG is totally internal and is given to the students on the basis of students' preference and/or marks obtained in previous class. Despite being a non-minority institution, the reservation rules regarding the admission are strictly followed. The college gives relief to financially weaker students in paying the admission fee in installments.</p>
Human Resource Management	<p>Policies laid down by Central and State Governments, University Grants Commission and University of Mumbai are considered for management of human resources. The college encourages teaching and non-teaching staff members to upgrade themselves with advance technology available in the respective field and to participate in training and other similar programmes on order to enhance their skills. The college sanctions leaves in advance and also provides financial support wherever feasible. The teaching staff, with expertise in special areas, also assists office staff in finalizing the documents related to placements, salary, pay commission etc.</p>
Research and Development	<p>RDC (Research Development Cell) of the College monitors each and every aspect of research. The RDC takes several initiatives to inculcate research culture among the faculty members. Some of these are- 1.</p>

Encouraging faculty to submit research proposals to funding organizations. 2. Invited lectures by eminent researchers from industry and other academic institutions. 3. Providing facilities for faculty to do in house research. 4. Encouraging collaborative research activities within the institution. 5. Encouraging students to explore real life problem through research. 6. Sanction of duty leave for faculty to attend conferences / workshop/ seminar, viva voce and to present research paper. 7. Establishing linkages with institutions/ organizations for training and RD. 8. Sharing information on conferences, seminars etc. 9. Sharing of information- individual contribution for faculty who are currently pursuing research. Some of the departments motivate students to take empirical research and to present the findings in relevant conferences and/or symposia. Miss. Srishti Sharma presented her research findings at IAPT National Student Symposia. Students with research aptitude are encouraged to participate in "Avishkar Research Convention".

Curriculum Development

Our college is affiliated and strictly follows the syllabi framed by the University of Mumbai for its all courses. The syllabus is further strengthened by organizing curricular, co-curricular and extracurricular activities/events by Departments and Committees of the college. The departments and committees when organize group activities ensure the participation of all most all stakeholders in order to maximize the impacts of such activities/events. To enrich the curriculum delivery, faculties of different departments made use of various ICT tools like PPT, videos, animations, smart board teaching, etc. Some of the faculty members are also actively involved in syllabus making committees of the Mumbai University as well as Autonomous colleges through the BoS and/or syllabus development committees of the University. The faculty members were also the part curriculum related workshops organized by the neighboring colleges/institutions and BoS of the University in the subjects.

<p>Teaching and Learning</p>	<p>Following improvement strategies were developed for effective teaching-learning. 1. Smart boards 2. Poster/Model 3. Relevant videos 4. Surprise test/Assignment/Project 5. Quizzes 6. PPTs and Animations 7. Debate 8. Group discussion 9. Industrial visits, field visits, excursions, etc. 10. Role play</p>
<p>Examination and Evaluation</p>	<p>Examination committee, formed as per the guidelines of University of Mumbai, conducts university examinations of final year students. The committee announces the dates for semester end examinations and is involved in preparation of time table (for FY and SY level examinations only). The committee allots supervision duties to teachers via online (through WhatsApp) and offline (by displaying list of supervisors with duties on staff notice board). The committee gives the liberty to the teacher supervisors to adjust duties with other, if possible on mutual understanding. The committee strictly follows dates and timetable for semester end examinations of TY, MSc, MA and M.Com provided by affiliating university. Evaluation of FY and SY classes is offline and is strictly done in college campus only while that of TY, MSc, MA and M.Com is online. Science departments offer revision of the practicals to the students who were allowed to keep term.</p>
<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>1. Library facility has been provided to the students at College and some Departmental level. 2. The college has one of the best libraries in the thane district with good number of reference and text books, journals and magazine, etc. 3. Departmental library enables the students to access the books instantly during routine lectures and practicals, if any. 4. College library provide INFLIBNET, N-List and SODHGANGA facility to expand the knowledge of both students and faculty in broader perspectives. 5. Computer with internet facility has been provided to students and faculty members. 6. A separate room with computer and internet facility has been set up in college library for research students and faculty members. 7. Bar code facility is developed for issuing the books. 8. College library has also started "Mobile library"</p>

	<p>facility for needy people residing in surrounding villages. 9. Xerox facility is available in library for the students and teachers who need copy of the reading materials on the spot. 10. Staff of the library was trained for operation of software SOUL 2.0 related to working of digital library.</p>
Industry Interaction / Collaboration	<p>Different departments as well as the college as whole initiate the process of interaction and collaboration with the industries and other organization. Zoology, Botany, Microbiology, History and Marathi departments organize visits to institutions/industry to provide an exposure to students about research and practical working environment. They also provide students a good opportunity to gain full awareness about industrial practices. The placement cell of the college invites industries/organizations from the nearby areas for conveys the relevant knowledge and soft skills to the undergraduate and postgraduate students of all streams throughout the year.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<p>The college has well developed e-governance system in planning and development matters. To facilitate the same the college has its own domain in the name of www.ssrkt.edu.in and has created an online centralized system for taking care of all functional units including the departments of the college. For easy communication and the e-mail addresses for all sections of the college including the individual teacher were created in college domain name "ssrkt.edu.in". Management and college administration whenever feel necessary for framing policies invites opinion of Principal, Vice-Principals and HoDs through online modes (e-mails, Google docs etc) and also ask for Power point presentations (PPTs).</p>
Administration	<p>Every unit and subunit of administrative office is well equipped with computer and internet facility. Most of administrative works are being done using software(s) some of which are specifically designed for the purpose and online technology tools.</p>
Finance and Accounts	<p>Finance and account section of the</p>

	college has its own software for example "Tally software" to facilitate the working. Separate domain has been installed for communicating with teachers and other office staff regarding account and finance.
Student Admission and Support	Admission process involves the use of computer and internet facility. The student applicants apply online for admission at entry level (first year of UG and PG both). Admission at higher level (SY and TY of UG and final year of PG) is also done online using software designed for the purpose. Some of the softwares have developed by faculty member of the college. From June 2020 onwards, student admission is purely online and software based. Financial supports in the form fee concession, fee payment in installment, loan facility without interest against fee are provided to students.
Examination	Exam committee of the college used e-portals for issuing hall tickets and declaring the results. At beginning exams forms are also filled in through online facility.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	Miss. Seema Sindgikar	One day Lecture-Workshop on Geriatric Management held on 5th February, 2020 at KC college, Mumbai	Nil	500
2020	Dr. Meena Rao	One day Lecture-Workshop on Geriatric Management held on 5th February, 2020 at KC college, Mumbai	Nil	500

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6.3.2 – Number of professional development / administrative training programmes organized by the College for

teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
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No Data Entered/Not Applicable !!!

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Latex And Its Application For Researchers	1	20/07/2020	24/07/2020	05
Effective E Content Development Tools	1	01/08/2020	02/08/2020	02

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time

No Data Entered/Not Applicable !!!

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>1. Promote self development 2. Co-operative Credit Society 3. Loan facility through credit societies 4. Provident Fund. 5. DCPS to staff recruited after 2005. 6. Welfare Committee felicitate the retiring teachers. 7. Insurance Premium facility under Salary Saving Scheme. 8. Financial help against salary to those newly recruited teachers who do not get salary in beginning months of appointments.</p>	<p>1. Co-operative Credit Society. 2. loan facility through credit societies 3. Provident Fund. 4. DCPS to staff recruited after 2005. 5. Welfare Committee felicitate the retiring non-teaching staff. 6. Insurance Premium facility under Salary Saving Scheme. 7. Financial help against salary to those newly recruited non teaching staff who do not get salary in beginning months of appointments.</p>	<p>1. Group Insurance for both UG and PG students. 2. Special diet to sport persons, NCC cadets, etc. during their training period and also during tournaments and campus adventures. 3. Arranging Health check up camp and Blood donation Camp. 4. Counselling centre gives emotional support to lead a purposeful life. 5. Fee waivers, Fee concessions, staggered fee payment facility, etc .are offered to students. 6. Accidental benefit scheme. 7. Students are given easy access to computer</p>

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal and external financial audits are done by the college office/management on regular basis. The college/management has appointed an auditor for the purpose. The account section of the college is well equipped with advance software(s) for easy calculation of income and expenditure of the college.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
No file uploaded.		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Null	No	Null
Administrative	No	Null	No	Null

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

No Data Entered/Not Applicable !!!

6.5.3 – Development programmes for support staff (at least three)

1. SOUL 2.0 software training programme for library staff 2. Computer training
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6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. To learn more about the online tools for teaching-learning 2. To encourage support staff to learn skills in the relevant field by attending the online sessions 3. To encourage students for developing skills and research
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	Fit India Campaign	03/03/2020	03/03/2020	07/03/2020	50
2019	Swachh Bharat Initiative	11/08/2019	11/08/2019	27/12/2019	246

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
" Donate blood, save life" campaign and Haemoglobin Check up was organized in association with Rotary club of Ulhasnagar	12/12/2019	12/12/2019	12	39
A talk was organized by Economics department and NSS unit on the eve of women's day" Economic aspects of women Empowerment By Prof Sharmila Karve.	07/03/2019	07/03/2019	127	80
Street Play and Poster-making Competition on HIV/AIDS	03/12/2019	04/12/2019	80	60
Intercollegiate competition- Street Play on Anti-tobacco movement	26/06/2019	27/06/2019	33	35

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

1. Green initiative is continued by the constant use of Solar panels installed in the campus. Solar energy generated meets 25 of electricity demand. 2. 10-15 of LPG usage is reduced owing to the Bio gas usage. 3. Workshop on water conservation practice was conducted on 19-12-2019 4. Two "Tree plantation" programs were organized during the academic year 2019-20. First plantation drive was carried out at Central Hospital, Ulhasnagar-3 on 31st August 2019. Second plantation was done at 5. Cleanliness Drive was conducted at Ulhasnagar Railway station pn 2nd October 2019 6. Fitness club organized 5 day "Fit India Campaign" campaign to highlight various aspects related to environment

		community					
2019	7	1	21/09/2019	1	Safety measures in lab by ESSO Gas Manager program was arranged by science association	Detection and handling of emergency situations in lab	51
2019	Nil	1	21/09/2019	1	Safety measures and First Aid by Dr. Chandershekhar team	Emergency safety measures for people above 50 age	110
2019	Nil	1	31/08/2019	1	Tree plantation drive at Central Hospital, Ulhasnagar-3	Need and importance of tree plantation to make the air cleaner and to reduce sound pollution.	13
2019	Nil	1	07/09/2019	1	Traffic control along with Traffic Police by NCC cadets during Ganpati Visarjan	Local traffic management to prevent traffic jams and facilitation of Ganpati Idol visarjan without chaos	21
2019	Nil	1	30/11/2019	1	Maha Walkathon	To spread awareness about health and fitness	170
2020	4	1	12/02/2020	1	"DONATE BLOOD,	Importance of	51

SAVE LIFE" in associati on with Rotary Club of U lhasnagar	Blood donation and requi rement of blood def iciency in Blood Bank
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Tree Plantation	31/08/2019	31/08/2019	39
Swami Vivekananda Birth Anniversary Celebration	12/01/2020	12/01/2020	73
Poster and Rangoli making competition on the theme election and Voter awareness	05/10/2019	05/10/2019	21
Poster and placards making on E waste awareness	26/02/2020	27/02/2020	26
National Science day celebration by collecting E waste from Laboratories, Library and Office	28/02/2020	28/02/2020	43
District level poster competition on HIV/AIDS	03/12/2019	03/12/2019	140
Pulse polio duty by NSS volunteers	19/01/2020	19/01/2020	2
Donation drive in Dasai Village, Murbad	08/02/2020	08/02/2020	22
Mission shramadaan was initiated by Gymkhana committee with the help of ex students, staff who wish to come forward to extend their services for college in different capacities	12/01/2020	06/03/2020	10

Six days residential camp at Gandhi Vichar Parishad, Wardha	16/09/2019	21/09/2019	1
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Appliance with lower stars are upgraded with higher stars for energy saving
2. Regular checking of electrical appliances in laboratory to reduce unwanted power consumption
3. Tube lights were replaced by LED lights to reduce power consumption.
4. Swatch Campus activity is conducted with the help of teachers and students
5. Use of plastic in any form is strictly prohibited in campus
6. Waste management is done by segregating dry and wet materials
7. Biocomposting was done and the compost was utilized in College garden.
8. Biogas plant supplies to Microbiology Department.
9. Rainwater harvesting facility is present in the campus.
10. Solar panels are in continuous use.
11. Street play on swachta in college 06-11-2019
12. Library cleaning abiyaan 04-10-2019
13. Seminar and shapath on cleaning 02-10-2019
14. College campus cleaning 11-06-2019

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Mobile Library with Stress on Interactive Lecture Sessions.
2. Career Fair, an initiative for soft skills development and placement

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.ssrkt.edu.in/uploads/academic_year_2019_20.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Our College was established as minority institution in 1961 by the Philanthropist, Seth Parasaram Parumal with the aim to impart education to the people of Ulhasnagar city. Ulhasnagar city now is a hub for many small and large scale businesses and therefore accommodates large number of workers came from various places of the country. The workers are often less educated/uneducated and belong to Socially and economically backward classes. This may be one of the reasons why the students enrolled here in our college are not able to pay the fees in time even after giving the facility of paying fees in easy installments. The College with the help of Management, Seva Sadan's Trust launched a scheme named "Earn While You Learn" to help the students who are on roll and are not able to continue study further because of scarcity of funds. Under this scheme, the College identifies the quality/skills of the students and engages them for maximum three hours in offices/ units of the College on working days and pay for them. The students are asked to work once their routine lectures/practicals have been finished and when they are free from other work (home work). The students are given liberty to inform about their absence in advance so that work can not suffer. This scheme has helped many students not only in terms of completing the degree but also in terms of getting confidence and the knowledge/skills while operating the software and computers. The aim is to promote the Right to Education of every student stakeholder through this scheme. 1-2 of students are accommodated yearly in this scheme.

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

The IQAC will take the following initiatives as future plans: 1. To focus more on technology mediated quality education 2. Training to teaching and non teaching staff about blended learning and digitalization of office respectively. 3. More focus on digitalization of the documents to facilitate the online functioning of the college 4. To conduct more activities for the students through online modes. 5. To encourage faculty members for more Faculty Development Programmes to enhance teaching skills. 6. To encourage students to participate in Avishkar programme of University of Mumbai and other competitions.