

**R. K. TALREJA COLLEGE OF ARTS, SCIENCE AND COMMERCE,
ULHASNAGAR-3**

**Statutory Declaration under Section 4(1)(b)
Right to Information (RTI) Act, 2005**

**R. K. Talreja College of Arts, Science & Commerce, Ulhasnagar, Near
Shivaji Chowk, Furniture Bazar, Ulahasnagar-421003, District Thane,
Maharashtra State. Website-www.ssrkt.edu.in**

Statutory Declaration under Section 4(1) (b) in The Right To Information Act, 2005

R. K. Talreja College of Arts, Science and Commerce Ulhasnagar-3 since its establishment in the year 1961 by the Seva Sadan Trust is imparting education to the people of Ulhasnagar and surrounding cities. Ulhasnagar City (meaning City of Joy) is located about 60 km away from Mumbai, the financial capital of the Country.

The College is a multifaculty college and offers total 21 Courses/Programmes (09 UG + 09 PG +03 PhD) in Arts, Science and Commerce streams. The College is approved by the University Grants Commission (UGC), Govt. of India New Delhi under 2f and 12b and is permanently affiliated to the University of Mumbai, Mumbai.

The College has two campuses and accommodates enough infrastructures for its academic and administrative functioning. The administrative office is however in the main campus which near Shivaji Chowk, Kalyan - Badlapur Road. The College has a Governing Body and CDC as per the provisions made in Maharashtra Public University Act 2016. All Committees/Cells of the College are under the statutory bodies.

Particulars of the Organization:-

Sr. No.	Title	Details
1	Name of Society	Seva Sadan Trust
2	Name of the organization	R. K. Talreja College of Arts, Science & Commerce, Ulhasnagar 421003.
3	Postal address	R. K. Talreja College of Arts, Science & Commerce, Ulhasnagar, Near Shivaji Chowk, Furniture Bazar, Ulhasnagar-421003, District Thane, Maharashtra State
4	Website	www.ssrkt.edu.in
5	e-mail.	principal@ssrkt.edu.in
6	Phone	(0251) 2730297
7	Fax	(0251) 2701079
8	Approval	Approved under 2f and 12 b of UGC Act 1956
9	Affiliation	Permanently affiliated to Mumbai University, Mumbai
10	Founder	Seth Parsaram Parumal Dabrai
11	President	
12	Secretary	Mr. Sanjay Dabrai
13	Principal	Dr. Geetha S. Menon

Working hours and Holidays:-

Working hour: 10.00 am to 4.00 pm

Holidays:-

Sunday and Public Holidays as declared by R. K. Talreja College of Arts, Science & Commerce, Ulhasnagar and Government of Maharashtra.

Function and duties:-

The College receives application under RTI act 2005 in favour of Principal, R. K. Talreja College of Arts, Science & Commerce Ulhasnagar 421 003. The application on same date is sent to the Public Information Officer (PIO) for further action. The PIO collects information from the section(s)/unit(s) concerned and reply within the stipulated time in the manner asked by the applicant.

Name, Designation and other Particulars of Public Information officers:

Sr. No.	Name	Designation	E-Mail
1	Dr. Geetha S. Menon	Appellate officer	principal@ssrkt.edu.in
2	Mrs. Shobha Takrani	Public Information Officer	registrar@ssrkt.edu.in
